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**AS Community Affairs Board Minutes**

**Monday, April 09 2018, 7:35PM**

**University of California, Santa Barbara**

**AS Community Affairs Board Office, University Center 2523**

**Roll Call and Attendees:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Status**  | **Name** | **Status** |
| **Stephanie Nguyen (Co-Chair)** | **Present** | **James Ferraro** | **Present** |
| **Morgan Lee (Co-Chair)**  | **Excused** | **Ileana Navarro** | **Present** |
| **Christian Larson** | **Present** | **Siena Matsumoto** | **Present** |
| **Steven King** | **Present** | **Emma Wiley** | **Present** |
| **Shivani Shah** | **Late** |  |  |
| **Tejna Patel** | **Present** | **Miranda Spring** | **Present** |
| **Matt Garnica** | **Present** | **Olivia Hornstein** | **Present** |
| **Tessa Fieri** | **Absent** | **Jenny Gylys** | **Present** |
| **Glynnis Foley** | **Late** | **Megan Lee** | **Late** |
| **Ambar Gonzalez** | **Late** | **Allina Mojarro (Advisor)** | **Absent** |
| **Ricky Nguyen** | **Present** | **Ruth****Garcia-Guevara (Advisor)**  | **Absent** |
| **Gabe Tienda** | **Present** |  |  |
| **Brandon Mora****(Senate-Liaison)** | **Absent** | **Anthony** **Pimentel****(Senate-Liaison)** | **Present** |

1. **Acceptance of Agenda**
	1. **Acceptance of Excused Absences**
	2. *MOTION/SECOND: Spring/Tienda*
	3. *ACTION: Passed by Consent*
2. **Public Forum/ Announcements**
3. ADPi is having a Blood Drive
4. **Funding Requests**
5. Zero Waste Committee ($1000)
	1. [Funding Request](https://drive.google.com/open?id=0B6KnVI08xBzYbUY5dmYyendvWEQyUUdPcC12U0h6S1JmbXhj)
	2. [Budget](https://docs.google.com/spreadsheets/d/1NhC47fe97LjhkW-jAL6TMzaHXnzqycFMpbYplNuInHs/edit?usp=gmail)
	3. Zero Waste Committee Festival, Speaker Honoraria (5 persons)
	4. Motion to fully fund ($1000) for Zero Waste Committee Speakers

1. Motion/Second: King/Tienda

2. Vote: 15-0-3

3. Action: Passes

1. 5K Run for Love ($200)
	1. [Funding Request](https://drive.google.com/open?id=0B6KnVI08xBzYX2x5ek9DTHhNUzVvX3VPekhva0xoNWpoMXFV)
	2. [Budget](https://drive.google.com/open?id=0B6KnVI08xBzYSWI5ZEdfQ3U2elRtV3VBc1g5dkdrSzF1aHVB)
	3. Love Baskets/Supplies for the Survivors who come to the run
	4. Motion to fully fund ($200) for supplies

1. Motion/Second: Tienda/Larson

2. Vote: 14-1-3

3. Action: Passes

1. Asian Resource Center API ($670)
	1. [Funding Request](https://drive.google.com/open?id=0B6KnVI08xBzYZVkyeEwwUUNfUWl4VXZ0Z19JR1BDQmNiSTcw)
	2. [Budget](https://drive.google.com/open?id=0B6KnVI08xBzYN3QxcWJCWk9oeDhFT2cxMGxZNXpZTnpyTlVv)
	3. API Graduation Dinner, Venue, Marketing
	4. Motion to fully fund ($670) ads and venue renting

1. Motion/Second: Matsumoto/Garnica

2. Vote: 15-0-3

3. Action: Passes

1. Give Sale ($2,975.77)
	1. [Funding Request](https://drive.google.com/open?id=14AFlAI43aOP43PkZSDsO-_ZL7BnrsGNuiuysyDFX6oI)
	2. [Budget](https://drive.google.com/open?id=0B6KnVI08xBzYSjVhbnA3N3dwbGo1QTFJS1RQVDhQQVU1cDRz)
	3. GIVE Sale, Ads, Paid Staff, Equipment/Supplies, Volunteer Snacks
	4. Motion to fully fund (2,975.77) for GIVE Sale

1. Motion/Second: King/Spring

2. Vote: 18-0-0

3. Action: Passes

1. Improvability ($936)
	1. [Funding Request](https://drive.google.com/open?id=1hnk6kQ5kJ4qJ3L4ImiUHqKlPFPZZfd7nUIOpNxNNH5k)
	2. [Budget](https://drive.google.com/open?id=1cW_6CLqZ_WlVzjx7fBLPIe9LR_7sYk5qXQnCjOda-7g)
	3. Event assistants for their shows this quarter
	4. Motion to fully fund ($936) for improvability

1. Motion/Second: Tienda/Spring

2. Vote: 18-0-1

3. Action: Passes

1. **Action Items (Internal Funding)**
	1. Co-Chairs; $200 for Trail Mix Bar
		1. Motion to fully fund $200

1. Motion/Second: Garnica/Navarro

2. Action: Passed by consent

* 1. $50-high tea at friendship manor
		1. Motion to fully fund $50 for tea

1. Motion/Second: Tienda/Garnica

2. Action: Passed by consent

* 1. . Co-Chairs; $250 for Succulents/ Home Depot
		1. Motion to fully fund $250 for succulents for Volunteer Week Festival

1. Motion/Second: King/Foley

2. Action: Passed by consent

* 1. $500 for express shipping/ PR request
		1. Motion to fully fund $500 for CAB Swag
			1. Motion/Second: Garnica/Wiley
			2. Action: Passed by consent
	2. Bucket Brigade, $300 for food and vans for Montecito Cleanup- Alt Breaks
		1. Motion to fully fund $300 for food and vans
			1. Motion/Second: Garnica/King
			2. Action: Passed by consent
1. **Advisor Updates**
	1. Ruth Garcia
	2. Allina Mojarro
2. **Co-Chair Updates (Morgan Lee & Stephanie Nguyen)**
3. Volunteer Week Updates: Complete the checklists
4. General Meeting: Slides/Speaker (Global Awareness, Jenny) or Activity/Setup/Stephanie, Steven, Christian. Cleanup/Miranda, Stephanie, Jenny
5. Sign up for Week 2 1:1s - right now and close the doc
6. Co-chair elections will be Week 4
7. CAB Photoshoot
8. Remember to keep the office clean!
9. Remember to be aware of what you say around the office because word travels and we don’t want CAB or its members, including office assistants, to have a bad rep. We don’t appreciate hearing the negativity that might be going around the office.
10. **Board Updates**
	1. xx - Secretary/Webeditor
		1. Send in office hours
		2. Send in volunteer events
		3. New leaderboard: bios and pics
	2. Siena & Emma -FLP Co-Coordinator
		1. Accepting new tutors
		2. Want to get flip phone to keep track of calls and messages
	3. Tejna & Tessa - Alternative Breaks --Co-Coordinator
		1. Montecito clean up
	4. Glynnis - Animal Coordinator
		1. Pass
	5. Ricky - Childcare Director
		1. Pass
	6. James - Community Outreach Coordinator
		1. Pass
	7. Ileana - Environmental Coordinator
		1. Pass
	8. Matt - Historian
		1. CAB Photoshoot poll on FB, vote by tomorrow night
	9. Christian & Gabe- Hunger/Houseless Co-Coordinator
		1. First meeting as hunger/houseless coordinator (Christian)
	10. Shivani & Olivia - Public Relations Co-Coordinator
		1. Swag finally got figured out
		2. Cash Advance for shirts are in and ordering them soon
		3. Tabling on Saturday for Spring Insight
		4. Send events going on, timeline for volunteer week to make graphics
		5. Ricky PR Intern
	11. Ambar - Senior Citizen Coordinator
		1. Volunteer Event coming up!
		2. Trying to plan more events to give volunteers more hours
	12. Miranda - Social Chair
		1. Planning beach cleanup
		2. Zodo’s
		3. Yoga Event
	13. Jenny - Special Projects Coordinator
		1. Speaker for this week
	14. Megan - Youth Outreach Coordinator
		1. Pass
	15. Steven - Treasurer
		1. Pass
11. **Motion to Adjourn Meeting at 8:35pm**
	1. *MOTION/SECOND: Garnica/Tienda*
	2. *ACTION: Passes by Consent*