

COVO AGENDA

Associated Students

Date: 3/7/19

CALL TO ORDER 7:06pm

A. ATTENDANCE

Name	Note: absent (excused/not excused) arrived late (time) departed early (time)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time)
Sharon Perez Chair	Present		
Esteban Alvarado Secretary	Present		
Lydia Gil Treasurer	Present		
Kayla Gray	Present		
Jose Real	Excused absence		
Julissa Flores	Present		

B. COMMITTEE BUSINESS

Sharon: Could not have meeting last week due to conflicting schedules. We got our first grant! When reviewing grant applications, it is good to look at organizations we have supported us in the past, or have supported us. When reviewing budgets, it is important to ensure that none of the funds are being allocated for unnecessary expenditures.

Julissa: Is there anything we should be looking for in the budget that is suspicious?

Sharon: If we like what the organization does for the community and students, then if there are any issues we can frame questions to ask them if we decide to grant them an interview.

Julissa motions to grant Freedom 4 Youth an interview, Lydia seconds. Call to question, consent.

1. It is possible that other applications have come in but there were issues with the website. The chair has reached out to organizations that showed interest in grant applications, so we should expect more through email.
2. Julissa and Kayla will assist chair in interviewing process with Freedom 4 Youth, will contact the organization to set up date.
3. All board members discussed availability for future interview slots.
4. Chair discusses steps to honoraria.
5. Retreat : mandatory Retreat on

Meeting adjourned: 7:45pm