CALL TO ORDER: 5:30 p.m. Guillermo Fernandez, Co-chair

A. MEETING BUSINESS

1. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Note:</th>
<th>Name</th>
<th>Note:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jasmine Perez</td>
<td>Present</td>
<td>Brooke Doi</td>
<td>Present</td>
</tr>
<tr>
<td>Guillermo Fernandez</td>
<td>Present</td>
<td>Pre-entered Name</td>
<td></td>
</tr>
<tr>
<td>Justin Asinobi</td>
<td>Present</td>
<td>Pre-entered Name</td>
<td></td>
</tr>
<tr>
<td>Lesley Garcia-Huerta</td>
<td>Present</td>
<td>Pre-entered Name</td>
<td></td>
</tr>
<tr>
<td>Scout Brown</td>
<td>Present</td>
<td>Pre-entered Name</td>
<td></td>
</tr>
<tr>
<td>Brittney Danh</td>
<td>Present</td>
<td>Pre-entered Name</td>
<td></td>
</tr>
</tbody>
</table>

2. Acceptance of Excused Absences

MOTION/SECOND: Fernandez/ Perez

Motion Language: Motion to Accept Excused Absence

ACTION: Consensus.

3. Acceptance of Proxies

N/A

B. PUBLIC FORUM

- N/A

C. EXTERNAL REPORTS

1. Advisor’s Report : N/A
2. Executive Officer’s Report(s)

3. Group Project/Member Report(s)

D. ACCEPTANCE of AGENDA/CHANGES to AGENDA

MOTION/SECOND: Garcia-Huerta/Brown  
Motion Language: Motion to Accept Changes to Agenda  
ACTION: Consensus.

E. CONSENT ITEMS

A) Approval of our Action Summary/Minutes from:  
B) MOTION/SECOND: Brown/ Danh  
C) Motion Language: Motion to Approve Action Summary  
D) ACTION: Consensus.

F. ACTION ITEMS

F-1. Old Business:

F-2 New Business  
MOTION/SECOND: Garcia-Huerta/Asinobi  
Motion Language: Motion to allocate $6,000 for special request book buying.  
ACTION: Consensus.

MOTION/SECOND: Doi /Brown  
Motion Language: Motion to allocate $4,000 for access codes  
ACTION: Consensus.

MOTION/SECOND: Doi/ Garcia-Huerta  
Motion Language: Motion to allocate $193.21 for PPE.  
ACTION: Consensus.

MOTION/SECOND: Asinobi/ Brown  
Motion Language: Motion to allocate $4,000 for shipping costs.  
ACTION: Consensus.

MOTION/SECOND: Garcia-Huerta/ Brown  
Motion Language: Motion to allocate $250 for publicity.  
ACTION: Consensus.

MOTION/SECOND: Doi/ Danh  
Motion Language: Motion to allocate $13,234.08 for general orders.
**ACTION**: Consensus.

G. **DISCUSSION ITEMS**

   A) Discussion Topic

H. **REMARKS**

   N/A

I. **ADJOURNMENT**

   **MOTION/SECOND**: Danh/Brown
   **Motion Language**: Motion to Adjourn at 7:00 p.m.
   **ACTION**: Consensus