



BIKE COMMITTEE WEEKLY MEETING MINUTES

Associated Students

Feb 22, 2018 5:00PM

Location: Bike Comm Office

CALL TO ORDER at 5:23

A. MEETING BUSINESS

A-1. Roll Call

| Name | Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name) | Name | Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name) |
|---------------------------------------|--|--------------------------------------|--|
| Kevin Jin Chair | present | Adriana Ocasio Associated Officer | absent (excused) |
| Annie Golay Vice Chair | present | Sara Lafia Graduate | absent (excused) |
| Lianna Nakashima Media Coordinator | present | Sarah Siedschlag Advisor | present |
| Danny Kolosta Project Manager | present | | |

A-2. Acceptance of Excused Absences and Proxies

MOTION/SECOND: Jin/Golay

Motion to acceptance of excused absences and proxies

ACTION: Vote: Consent

A-3. Acceptance Previous Minutes

MOTION/SECOND: Jin/Golay

Motion to accept the minutes of January 13th

ACTION: Vote: Consent

B. PUBLIC FORUM

- General Announcements
- Appreciations/Concerns
- Request to have item added to today's agenda

B. Committee Business

D. REPORTS

C-1. Advisor Report

- Final two companies in contention for campus bike share
- Next week call together meeting regarding new officer applications and outreach
 - Monday 2pm 2/26

C-2. Associate Officer(s) Report

C-3. Administrative Officer Report

- C-4.Project Manager Report**
- C-5.Media Coordinator Report**
- C-6.Vice-Chair Report**
- C-7.Chair Report**

E. Old Business

1. Update on Library
 - a. Bid going out to improve south library area landscaping
 - b. Quote from peak racks but will wait until full quote from facilities
2. Update on Psych
 - a. Dennis in progress of developing designs
3. Update on generic letter to SRB governance board
 - a. Annie – in progress
4. Update on rack counts

F. New Business

G. DISCUSSION ITEMS

1. Fill out honoraria
 - a. Open now – check email
2. FM Budget Updates
 - a. Telli is now consistent project manager
 - b. Whenever we pass money for either initial estimate phase or full estimate phase, we must send minutes to Telli, Ron, and Dennis
 - c. More accurate estimates coming forward
 - d. ~\$250000 left in AS funds, maintenance fund is out
 - e. Work with FM more to track projects and funds
3. Timeline for survey
 - a. Additional comments section
 - b. Continue to develop to help Sara
4. Make new pamphlet with new bike map
 - a. Chelsea responsible for most recent 2017 bike map
 - b. If we decide to print, do not print as many
 - c. Distribute current ones on hand (Annie) before printing any more new pamphlets
 - d. Link to Sara's reporting app
 - e. Some reformatting

ADJOURNMENT

MOTION/SECOND: *Kolosta/Golay*
Motion to adjourn the meeting at *6:04*
ACTION: *Vote: Consent*

