

WOMXN's COMMISSION AGENDA



Associated Students

1/16, 7:00PM

Women's Center Conference Room

CALL TO ORDER at 7:00PM

A. MEETING BUSINESS

A-1. Roll Call (Pre-entered Names)

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Daisy Orduna	present	Marilyn Dukes	
Elizabeth Ruvalcaba	present		
Rachel Andrew	present		
Rachel Huang	present		
Angel Ponce	present		

A-2. Acceptance of Excused Absences /proxies

MOTION/SECOND:

Motion to bundle and approve all absences: approve

Motion to approve/deny the attendance: approve

Attendance:

B. PUBLIC FORUM

a. Announcements/Information/Introductions

C. REPORTS

C-1. Advisor's Report

C-2. Executive Officer's Report(s)

C-3. Group Project/Member Report(s)

- Walela -
 - Signed the form!
 - Time slot - 10:15-11AM
 - She had some questions
 - Would payment be upon arrival? No, it would be after the speech
 - If they signed the insurance, they can have the check the day of!
 - Walela wants to have a photoshoot;
 - Liz will email them back tonight
 - Announce Speaker - Tuesday 1/21 - after the MLK Jr. day
 - Have flyer with Walela's name ready by Monday so we can table Tuesday
- Name tags -
- Food
 -
 - Utensils - zwc - [Utensils from ZWC](#)
 - Requisition form by next week -
 - Projected attendance - 150
 - 9" Plates - packs
 - Hot beverage -
 - Forks -
 - Spoons -
 - Knives -
 - **After we check the office**
 - ASR - **need to know billing address**
- RSVP -
 - Will send out notice to remind people to RSVP - Tomorrow
 - Announce Walela - Tuesday
- Outreach
 - **Need to advertise more!**
 - **Rachel A - OSL orgs, SB organizations**
 - **Rachel H - emailed all AS entities (SASA and SRJ), departments**
 - **Daisy - thinking of putting flyers at community spaces - ie. starbucks, campus point, iv restaurants, pardall**
 - **Make qr codes to make it nice**
 - **SBCC**
 - **Community Organizations - ie. Freedom for Youth, IV Community Orgs, IVCRC, IVCSD,**
 - **Going downtown restaurants -**
 - **Angel -**
- Land Acknowledgement - [Chumash acknowledgement protocols.pdf](#)
 - **Who's contacting them - Rachel H**
- Workshops
 - LED Hearts workshop

- Time management
- Panelist -
 - **Diane Fujino - Rachel A**
 - Alex - Rachel A's grad student
 - Alex's friend
 - **Community leader -**
 - Jewish Voice for Peace -
- Stickers
 - 2 designs: heart + the lady
 - Sticker vendor - **what did EAB use?**
- Do we need to have a layout of the SRB?
 - Ie. where to put food?
 - Where will people table?
 - **Rachel A will contact Student Orgs (OSL) to table -**
 -
- Room request - EOP rooms
 - **Who's requesting rooms - Rachel H - grab forms**
- Finalize Schedule
 - 9 - 10 - check in and breakfast
 - 10-1015 - Womxn's commission
 - 1015-11 - Walela
 - 11-12 workshop 1
 - 12-1 workshop 2
 - 1-2 lunch
 - 2-3 resource fair
 - 3-4 panelist
 - 4-415 WC closing
 -
- Did we pass money for food?
- ZWC collab updates:
 - We will have a table at the event and we will be presenting with them
 - Is there anything we want to add to their slides?
 -

D. ACCEPTANCE of AGENDA/CHANGES to AGENDA

The Chair may, with members' consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

- a) Emergency Situation -- the issue falls within ten days from this meeting.
- b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next

scheduled meeting.

MOTION/SECOND:

Motion to approve the acceptance of Agenda/Changes to Agenda on (Current Date of Meeting)

ACTION: Vote: X-X to APPROVE

E. ACCEPTANCE of ACTION SUMMARY/MINUTES

E-1. Approval of our Action Summary/Minutes from

MOTION/SECOND:

Motion to approve the minutes from (DATE)

ACTION: Vote: X-X to APPROVE

F. ACTION ITEMS

These are generally financial approvals. Detailed information and staff recommendations/reports are provided in attachments. Approvals of allocations of funds require Senate approval. Travel requests and exceptions to policy require Finance Board approval.

F-1. Old Business: Items that were continued from some previous meeting date to this date for further discussion, usually after new research/information which was not available at the previous meeting.

a. Approval/Consideration of brief description & dates item continued from for reference

MOTION/SECOND: Last Name/Last Name

Motion to approve/deny

ACTION: Vote: X-X to APPROVE/DENY.

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: NAME of PERSON/GROUP/N/A

Additional approval required? YES (Finance Board or Senate?)/NO

F-2 New Business

a. Approval/Consideration of brief description

MOTION/SECOND:

Motion to approve

ACTION: Vote: X-X to APPROVE/DENY.

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: NAME of PERSON/GROUP/N/A

Additional approval required? YES (Finance Board or Senate?)/NO

G. DISCUSSION ITEMS

Items on which we may make a decision in the future. Public testimony is welcome. We will not make decision motions but may instruct members/staff to do research and/or place item on future agenda.

G-1. Consideration of brief description& dates item continued from (if applicable)

Advisor/Staff recommendation/instruction/request:

Responsible for Follow-through: NAME of PERSON/GROUP/N/A

ADJOURNMENT

MOTION/SECOND TO ADJOURN MEETING: Rachel/Liz

Adjourned at 8:00 pm