WOMXN’S COMMISSION AGENDA

Associated Students
1/9, 7:00PM
Women’s Center Conference Room

CALL TO ORDER at (TIME of meeting)

A. MEETING BUSINESS

A-1. Roll Call (Pre-entered Names)

<table>
<thead>
<tr>
<th>Name</th>
<th>Note:</th>
<th>Name</th>
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<tbody>
<tr>
<td></td>
<td>absent (excused/not excused)</td>
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<tr>
<td></td>
<td>arrived late (time)</td>
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<td></td>
<td>departed early (time)</td>
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<td></td>
<td>proxy (full name)</td>
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<tr>
<td>Daisy Orduna</td>
<td>present</td>
<td>Marilyn Dukes</td>
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<tr>
<td>Elizabeth Ruvalcaba</td>
<td>present</td>
<td></td>
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<tr>
<td>Rachel Andrew</td>
<td>present</td>
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<tr>
<td>Rachel Huang</td>
<td>present</td>
<td></td>
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<tr>
<td>Angel Ponce</td>
<td>present</td>
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A-2. Acceptance of Attendance, Excused Absences /proxies

MOTION/SECOND: Rachel/Rachel
Motion to bundle and approve all absences: approve
Motion to approve/deny the attendance: approve

Attendance:

B. PUBLIC FORUM

a. Announcements/Information/Introductions

ZWC - present
  a. January 28th from 8-9 p.m.
  b. 50 cups and 25 pads
  c. Want to address stigma and give people a space to talk about people
  d. Wants help with planning the presentation and the content
  e. This is their planning document - Reusable Menstrual Products 2020 Event
  f. Vote to be co-host with ZWC - Y:N:A - 5
  g. Rachel and Rachel will take co-lead!

D. REPORTS

C-1. Advisor’s Report
C-2. Executive Officer's Report(s)

C-3. Group Project/Member Report(s)

● Updates:
  ○ Shirts are secured! 150 for ~$1600
  ○ Food - we need to wait till the RSVP’s to have a more accurate amount of attendance
    ■ Super Cucas + Co-op
  ○ Walela -
    ■ Sent in the written document
    ■ Should they agree, they need to sign it and email back W9 +
  ○ At the end of the day
    ■ A debrief? leaving a link / QR code on this to see ask how we are doing and how it can be improved
  ○ Name tags and pronouns -
  ○

● Food
  ○ Breakfast - costco
    ■ Almond milk, soy milk, coconut milk
    ■ Cream cheese - need to be refrigerated - SRB fridge?
    ■ Bagels
  ○ Lunch - Super Cucas
    ■ Meat by the pound -
  ○ Snack at the end of the day
  ○ Utensils from ZWC -
  ○ ASR - email them for the waste streams
    ■ Request Form

● Rooms
  ○ Cultural resource centers - EOP - need to go request rooms

● Workshops
  ○ 8 workshops throughout the day
  ○ Google Form
    ■ “Do you need a volunteer?”
- Have a week to confirm with us

**Volunteers**
- Google Form -
- List of Orgs -
  - CAB,
- 10-20 volunteers; 5 per shift
  - Set up
  - Breakfast
  - Lunch - help serve food, area maintenance
  - Clean up - pass out goodie bags, also clean up in the workshop rooms

**Outreach**
- Sororities - Liz
- Community members @ SB - Angel
  - I.e. GirlsIn, Freedom for Youth, Surge, GirlsUp,
  - High school too (San Marcos High School)
- SBCC - Daisy
- BCU - Rachel H
- OSL Student orgs - Rachel A
- UCSB department listservs -
  - GRAD DEPT
  - College of Engineering
  - College of Creative Studies
  - Multicultural Center
  - Fem Studies, Asian American Studies, Film and Media Studies, Education, Environmental Studies, Black Studies, Sociology, Chicana/Chicano Studies, Art, Theater, Dance, English, Political Science

**Schedule**
- Panel ?
- Grad students
- Womxn in Education Panel -
  - 4-5 panelist
  - Both community organizers, undergrad and grad students
  - **Each of us contact 1-2 people about this**
- After this we can do a quick debrief

**Office Hours,**
- Angel > Monday 12-2 & Thursday 2-3
- Rachel Andrews → Tuesdays 3:30-5:30 in the MCC Lounge
- Rachel Huang - Mondays and Wednesday 8-9am
E. ACCEPTANCE of AGENDA/CHANGES to AGENDA

The Chair may, with members’ consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

a) Emergency Situation -- the issue falls within ten days from this meeting.
b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next scheduled meeting.

MOTION/SECOND:
Motion to approve the acceptance of Agenda/Changes to Agenda on (Current Date of Meeting)
ACTION: Vote: X-X to APPROVE

F. ACCEPTANCE of ACTION SUMMARY/MINUTES

E-1. Approval of our Action Summary/Minutes from

MOTION/SECOND:
Motion to approve the minutes from (DATE)
ACTION: Vote: X-X to APPROVE

G. ACTION ITEMS

These are generally financial approvals. Detailed information and staff recommendations/reports are provided in attachments. Approvals of allocations of funds require Senate approval. Travel requests and exceptions to policy require Finance Board approval.

F-1. Old Business: Items that were continued from some previous meeting date to this date for further discussion, usually after new research/information which was not available at the previous meeting.

a. Approval/Consideration of brief description & dates item continued from for reference

MOTION/SECOND: Last Name/Last Name
Motion to approve/deny
ACTION: Vote: X-X to APPROVE/DENY.

Advisor/Staff recommendation/instruction/request: Advisor will provide
Responsible for Follow-through: NAME of PERSON/GROUP/N/A
Additional approval required? YES (Finance Board or Senate?)/NO

F-2 New Business
a. Approval/Consideration of brief description

MOTION/SECOND:
Motion to approve

ACTION: Vote: X-X to APPROVE/DENY.

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: NAME of PERSON/GROUP/N/A

Additional approval required? YES (Finance Board or Senate?)/NO

H. DISCUSSION ITEMS

Items on which we may make a decision in the future. Public testimony is welcome. We will not make decision motions but may instruct members/staff to do research and/or place item on future agenda.

G-1. Consideration of brief description & dates item continued from (if applicable)

Advisor/Staff recommendation/instruction/request:

Responsible for Follow-through: NAME of PERSON/GROUP/N/A

ADJOURNMENT

MOTION/SECOND TO ADJOURN MEETING: Liz/Daisy

Adjourned at 8:00 pm