

Sixty-Second Legislative Council
of the
Associated Students

Begun and held at the University of California at Santa Barbara, in the City of Santa Barbara on the fifth of October, two thousand eleven, in the sixty-second year of our association.

A Bill

To Require Execs and Legislative Council members to submit reports to the Committee on Committees

Whereas: People who sit on Academic Senate/Administrative Advisory committees historically have not submitted reports on their meetings.

Whereas: It is important to build institutional memory within Associated Students.

Whereas: It is also important to keep our elected officials accountable.

Whereas: Centralizing the reports to the CoC liaisons will make everything tidy and efficient.

Therefore let it be enacted by the Associated Students in the Legislative Council assembled:

ARTICLE XII - ACADEMIC SENATE COMMITTEES

SECTION 1. SELECTION, NOMINATION, AND TERM OF OFFICE

A) One (1) Student At-Large or Legislative Council Representative shall be appointed to each active Academic Senate Committee as specified in Appendix A of the ASUCSB Legal Code. The committee appointment shall be recommended by the A.S. Committee on Committees, nominated by the A.S. President, and approved by the A.S. Legislative Council for the term specified in Appendix A.

- 1) Advertisement for applications to the Committees will begin the fifth (5th) week of Winter quarter.
 - a) In order to insure full consideration for Spring appointments, applications shall be received by Tuesday of the sixth (6th) week of Spring quarter. Legislative Council-elect must submit a list of the top five (5) committees that they are requesting into the Associated Students President-elect at this time.
- 2) Interviews will begin the fifth (5th) week of Spring Quarter and end in the seventh (7th) week of Spring Quarter. The interview process must consist of members of the

Committees-on-Committees, A.S. President-Elect, and if necessary, with guidance from the currently acting A.S. President.

- a) Preference shall be given to students at large except where otherwise designated in Appendix A of the ASUCSB legal code.
- 3) The President-Elect shall submit the appointments to the Legislative Council-Elect by the Monday of the eighth (8th) week of Spring Quarter.
- 4) Notification of placement will be sent out by the ninth (9th) week of Spring Quarter.
- B) By week nine (9) of Spring Quarter, the Academic Senate Liaison shall organize an orientation meeting between in-coming and out-going committee members.
- C) In accordance with the University of California Nondiscrimination Statement, the President shall outreach to all students, including those of historically underrepresented groups, during the recruitment process. His/her selection of these applicants shall be considered based on enthusiasm, dedication, and time commitment.
- D) Duties of each undergraduate Student Academic Senate Representatives:
 - 1) Report a minimum of once per quarter to Legislative Council regarding the actions of the Academic Senate Committee.
 - 2) Report a minimum of once per quarter to Academic Affairs Board.
 - 3) Maintain a record of the Academic Senate Committee meetings and actions in a folder which shall be collected by the Committee Coordinator to be passed on to the subsequent representatives.
 - 4) *All students that sit on Academic Senate committees shall submit a report to the Academic Senate Liaison after every committee meetings.*
 - 5. *All legislative Council members that sit on academic senate committee shall request the minutes at the end of one week.*

ARTICLE XIII - ADMINISTRATIVE ADVISORY COMMITTEES

SECTION 1. SELECTION, NOMINATION & TERM OF OFFICE

- A) One (1) Student At-Large or Legislative Council Representative shall be appointed to each active Administrative Advisory Committee as specified in Appendix B of the ASUCSB legal code. The committee appointment shall be recommended by the A.S. Committee on Committees, nominated by the Associated Students President, and approved by the Associated Students Legislative Council.
 - 1) Advertisement for applications to the Committees will begin the fifth (5th) week of Winter quarter.
 - a) In order to insure full consideration for Spring appointments, applications shall be received by Tuesday of the sixth (6th) week of Spring quarter. Legislative Council- elect must submit a list of the top five (5) committees that they are requesting into the Associated Students President-elect at this time.
 - 2) Interviews will begin the fifth (5th) week of Spring quarter and end in the seventh (7th) week of Spring quarter. The interview process must consist of members of the Committees-on-Committees, A.S. President-Elect, and if necessary, with guidance from the currently acting A.S. President.

- a) Preference shall be given to students at large except where otherwise designated in Appendix B of the ASUCSB legal code.
- 3) The President-Elect shall submit the appointments to the Legislative Council-Elect by the Monday of the eighth (8th) week of Spring quarter.
- 4) Notification of placement will be sent out by the ninth (9th) week of Spring quarter.
- B) By week nine (9) of Spring quarter, the Administrative Advisory Committee Liaison shall organize an orientation meeting between in-coming and out-going committee members
- C) In accordance with the University of California Nondiscrimination Statement, the President shall outreach to all students, including those of historically underrepresented groups, during the recruitment process. His/her selection of these applicants shall be considered based on enthusiasm, dedication, and time commitment.
- D) Duties of each Undergraduate Student Campus Administrative Committee/Advisory Board Representative:
 - 1) Report a minimum of once per quarter to the Legislative Council regarding the actions of the Committee/Advisory.
 - 2) Maintain a record of the Committee/Advisory Board meetings and actions in a folder which shall be collected by the Committee Coordinator to be passed on to the subsequent representatives.
 - 3) *All students that sit on Administrative Advisory shall submit a report to the Administrative Advisory Liaison after every committee meetings at the end of one week.*

Add Article XII Section 1 Letter D Number 4 and Article XIII Section 1 Letter D Number 3 to the Legislative Council and Executive's Job Descriptions

Harrison Weber
President of Associated Students

CC:

Denise Rinaldi
deniser@as.ucsb.edu